



Eaton  
Corporation

# Travel & Business Expense Report

1. Employee No. 57250

2. Name (Last, First, MI)

MARKYVECH, RONALD, K.

Secy: Carole Hibner

3. Div/Dept. No. 0039 0380

4. Report No.

5. Dates of Expense: From 8-29-94 To 8-31-94

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
6. Date		8-29-94	8-30-94	8-31-94		8/26/94		
7. City		TRAVERSE	MARSHALL	MARSHALL		Southfield		
State/Country		MI	MI	MI		MI		
8. Meals		15 35	17 33	16 28				48 96
9. Incidentals								
10. Hotel/Motel		77 76	45 78					123 54
12. Accounting Use Only								
County Code								
Per Diem Rate								
Variance								
13. Telephone		1 79						1 79
14. Taxi, Auto Rental, Local Transp.								
Rate _____ per mile (miles)	( )	( )	( )	( )	( )	( )	( )	( )
15. Auto Expense Personal <input type="checkbox"/> Leased <input type="checkbox"/>								
16. Employee Purchased Transp.								
17. *Entertainment								
18. Parking								
19. *Guest Meals								
20. Company Paid Transportation								
21. Leased Car Maint. (Detail Over)								
22. *Other						14 22		14 22
23. Total Expense		94 90	63 11	16 28		14 22		188 51

## Account Distribution:

Div.	Gr	Cl	Sub	Dept	Prod	Source	Amount
	74	09	900			5956-01	123.54
			905				
	74	09	907			5956-01	48.96
			920				
	74	04	410			5956-01	1.79
	74	02	294			5956-01	14.22
						Total	188.51

## Advances:

(Cash, Check, Hotel deposits)

Company paid transportation

Carry over from previous report (if applicable)

Amount due employee

Amount due company

PAID SEP 13 1994

Purpose of Trip: Project #5956-01 AUTO SPLIT CONCEPT TRANSMISSION DEVELOPMENT ROAD TRIP.

## \*Explain Expenditures Above By Day:

Sunday:

Monday: LINE 8 PURCHASED BREAKFAST FOR TOM GENISE, JOHN DRESDEN AND MYSELF.

Tuesday: LINE 8 PURCHASE LUNCH FOR TOM GENISE, JOHN DRESDEN AND MYSELF.

Wednesday: LINE 8 PURCHASE LUNCH FOR TOM GENISE, JOHN DRESDEN AND MYSELF.

Thursday:

Friday: LINE 22 INCLUDED SMALL PARTS PURCHASED EARLIER FOR THIS PROJECT

Saturday:

Exhibit 3

This is a true statement of all expenses incurred by me on behalf of the company for the period indicated.

R. K. Markyvech

8-6-94

Authorized For Reimbursement

D. G. Smedley

9/7/94

Employee Signature

R. K. Markyvech/ch

Date

Approved

D. G. Smedley

9/13/94

Date

Printed in U.S.A.

## Travel & Business Expense Report

1. Employee No. 217.00

2. Name (Last, First, MI)

DR650670, JOHN III

3. Div/Dept. No. 039

4. Report No. /

5. Dates of Expense: From 8-29-94 To 8-31-94

		Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
6. Date			8-29	8-30	8-31				
7. City									
State/Country									
8. Meals			10 00	15 00	10 00				
9. Incidentals									35 00
10. Hotel/Motel			83 15	45.78	53.41				128.93
11. Subtotal									136.56
12. Accounting Use Only									
County Code									
Per Diem Rate									
Variance									
3. Telephone				7 63					
4. Taxi, Auto Rental, Local Transp.									7 63
Rate _____ per mile (miles)	( )	( )	( )	( )	( )	( )	( )	( )	( )
Auto Expense Personal <input type="checkbox"/> Leased <input type="checkbox"/>									
6. Employee Purchased Transp.									
7.*Entertainment									
8. Parking									
9.*Guest Meals									
0. Company Paid Transportation									
1. Leased Car Maint. (Detail Over)									
2.*Other			6 35						
3. Total Expense			99 50	68 41	10 00				6 35

### ●count Distribution:

[illegible]

Advances:  
(Cash, Check, Hotel deposits)  
Company paid transportation

Carry over from previous report (if applicable)

Amount due employee  
Amount due company

# 595672A ID SEP 13 1994

Purpose of Trip: TEST AUTO SPLIT TRANS

**Explain Expenditures Above By Day:**

**inday:**

Monday: Part For New Radio

esday:

**Wednesday:**

**Thursday:**

**Friday:**

### Saturday:

is a true statement of all expenses incurred by me on behalf of the company for the period indicated.

  
Employee Signature

9-5-94

Date \_\_\_\_\_

Authorized For Reimbursement

**Approved**

9/7/94

Date \_\_\_\_\_